

Our Ref: ENS/Lic A/Cons
Your Ref:

Date: July, 2004
Contact: Di Mitchell
Direct Line: 01737 276411

Dear Sir/Madam,

**RE: LICENSING ACT 2003
LICENSING POLICY CONSULTATION**

The law relating to alcohol sales, public entertainment and late night refreshment are about to change. Reigate & Banstead Borough Council (R&BBC) will assume responsibility from the Magistrates' Court for licensing all outlets in the Borough that sell alcohol. Premises that sell take-away food and drink between 11 p.m. and 5 a.m. will also become licensed for the first time.

The new law will also require R&BBC to publish a statement of licensing policy. Before it does so, it must consult with those who may be affected by it.

This document is the first draft of the licensing policy. Consultation is taking place with a large number of people that R&BBC consider representative of residents, businesses, existing licence holders etc as well as statutory agencies and the like.

How to read and make comments on this document

Some aspects of the draft Policy e.g. the four licensing objectives, are enshrined in the Licensing Act 2003 and reproduced in this document. Other text has been developed in accordance with the Guidance issued by the Secretary of State for Culture Media and Sport (DCMS). Copies of both documents, can be seen at www.culture.gov.uk/alcohol_and_entertainment/licensing_act_2003/default.htm

Comments are requested specifically on aspects of the policy in blue type, as it is these which are the subject of consultation and therefore may or may not be included in the final document. To assist with this process we would ask you to respond to the attached. The questions listed direct you to some specific areas of the Draft Policy, on which we value your comments, as well as allowing space for more general comments.

Timetable for adoption of the policy

All comments should be returned by 18th September to R&BBC (address at head of paper) marked for the attention of the Licensing Section or alternatively emailed to licence@reigate-banstead.gov.uk

The process of adoption and application will then be as follows:

September/October 2004	Responses analysed and Policy amended
Oct 2004	Draft agreed By Overview & Scrutiny Committee
November 2004	Final version presented to the Executive along with copies of responses.
December 2004	Policy formally adopted
7 th February 2005	1 st Appointed Day - Applications to the Council to be determined, but remain dormant until brought into force on 2 nd Appointed Day
November 2005	2 nd Appointed Day - New licences and certificates come into effect

Thank you for your help in formulating our Policy

Yours sincerely,

Councillor A Kay
Portfolio Holder Community Safety and Transport